

LICENSING COMMITTEE WORK PROGRAMME 2013/14- LAST UPDATED 05/12/13 (hg)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Items Currently Unscheduled			
HC Proprietor Licence Conditions	To receive a report considering a review of the Hackney Carriage Proprietor Licence Conditions, and including the findings of the Members Working Group	D Broster	RP
PH Vehicle Licence Conditions	To receive a report considering a review of the Private Hire Vehicle Licence conditions	D Broster	RP
Immediate Suspensions Policy (TPHL)	To receive a further report considering a review of the Immediate Suspensions Policy in respect of plying for hire – following consideration by the HC/PH Working Group	D Broster	RP
Transfer of HC Driver Licences	To consider a review of the Policy in respect of the Transfer of a Hackney Carriage Proprietors Licence on the Death of a Proprietor, following consideration by the HC/PH Working Group	D Broster	RP
Late Night Levy	To receive a report back on the outcome of discussions regarding the governance arrangements for the implementation of the Late Night Levy, particularly the mechanism for overseeing the spending of the Levy	S Holden/WYP	PM

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: TUESDAY 4 JUNE 2013. HELD. Annual Governance arrangements, Annual Report			
Meeting date: 25 JUNE 2013. HELD. SEV policy, Law Commission interim statement, Executive PH policies			
Meeting date: 23 JULY 2013. HELD. Enforcement Activity Update, Trike PH applications, ELS Activity Update, Site Allocation Plan, Late Night Levy			
Meeting date: 13 AUGUST 2013. HELD. TPHL Decision Making Process, Leeds Festival			
Meeting date: 10 SEPTEMBER 2013. HELD. Scrap Metal Dealers Act, TPHL Monitoring Proposals (deferred), SEV update			
Meeting date: 15 OCTOBER 2013. HELD. WYP presentation, TPHL Monitoring proposals, Wi-Fi in Taxis, Shisha Smoking, Budget update, Leeds Festival interim report			
Meeting date: 12 NOVEMBER 2013. HELD Immediate Suspensions Policy, Sex Shop licence fee review, Petition from Alpha Welfare, Leeds Festival full de-brief			
Meeting date: 17 DECEMBER 2013			
Disclosure and Barring	To receive an update	D Broster	B

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Service			
PH Operator Conditions (TPHL)	To receive a report considering a review of the Private Hire Operator Conditions	D Broster	RP
Licensing Act 2003 Statement of Licensing Policy 2014-18	To receive a report on the Statement of Licensing Policy 2014-18 (Licensing Act 2003)	S Holden	RP
Strong Alcohol Schemes	To receive a report on voluntary schemes which ask retailers to remove low cost, high strength alcohol from sale	S Holden	B
Meeting date: 14 JANUARY 2014			
TPHL – update on the Decision Making process suspensions/revocations	To receive a six monthly update on the decision making process in respect of suspensions and revocations undertaken by the Taxi and Private Hire Licensing Section for the period June to November 2013	D Broster	PM
TPH Convictions Criteria (TPHL)	To receive a report considering a review of the Taxi and Private Hire Convictions Criteria	D Broster	RP
Update on Enforcement Activity	To receive a report providing an update on the enforcement activity undertaken by the Entertainment Licensing Enforcement & Liaison Team for the period June – November 2013	S Kennedy	PM
ELS – update on activity	To receive a six monthly update on the activity and applications processed by the Entertainment Licensing Section June to Nov 2013	N Raper	PM
Street Drinking in the City Centre	To receive a report on street drinking in Leeds City Centre	S Holden	B
Meeting date: 11 FEBRUARY 2014			
TPHL Equality Monitoring	To receive an update on the data collection levels achieved so far (since Oct 13) in respect of HC and PH applicants and licence holders,	D Broster	PM
WYP Presentation	Policing and the Night time Economy		B
Meeting date: 11 MARCH 2014			
Sex Establishment Fees	To consider the Annual review of Sex Establishment fees	N Raper	PM
Meeting date: 8 APRIL 2014			

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ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Shisha Smoking issues - update	To receive an update report from LCC Health and Safety Team on shisha smoking in Leeds and the Service's remit on enforcing smoking regulations	R McCormack	B
Wi-Fi in licensed vehicles	To provide an update on the take-up of Wi-Fi within Hackney Carriage Vehicles following amendments to the existing conditions to facilitate its use (Oct 13) and providing information exploring the expansion of the initiative throughout the rest of the licensed vehicle fleet	D Broster	RP
Meeting date: 13 MAY 2014			

Key:

RP – Review of existing policy DP – Development of new policy PM – Performance management B – Briefings SC – Statutory consultation